

WASHINGTON STATE EMPLOYMENT OPPORTUNITY

DEPARTMENT OF REVENUE

1025 Union Avenue SE - PO Box 47463 - Olympia, WA 98504-7463 (360) 570-6181 TTY (360) 664-0580

Recruitment Opens: May 2, 2001

Announcement #: L01004-OC Closes: Open until further notice

REVENUE AGENT 2 (15091)

<u>SALARY:</u> \$2436 - \$3100 per month (Range 42)

<u>LOCATION:</u> The register established by this recruitment will be used to fill vacancies as they occur statewide.

WHO MAY APPLY: This recruitment is open on an open competitive basis to anyone who meets the minimum qualifications.

NOTE: Candidates currently on the register need not reapply.

The Department of Revenue is an equal opportunity employer. Women, racial and ethnic minorities, persons of disability, persons over 40 years of age, and disabled and Vietnam era veterans are encouraged to apply. Persons of disability needing assistance in the application/testing process, or those needing this job announcement in an

alternative format, may call Eric Magbaleta at (360)570-6179, TTY(360) 664-0580.

SEND TO: Interested applicants should submit their applications to the Department of Revenue's Employee Services Office at PO

Box 47463, Olympia WA 98504-7463. All applications must be received in Employee Services by the closing date of

the bulletin.

SPECIAL NOTE: The application form must be filled out completely. No additional information will be accepted after the closing date

of the bulletin. Résumés or attachments will not be accepted in lieu of the employment history under part #4. Prior to

any new appointment into the Department of Revenue, a background check will be conducted.

All positions in the Compliance Division's Tax Discovery Program will require being fingerprinted as a requirement of

the job.

PRIMARY DUTIES: In the Department of Revenue, in a training capacity under close supervision, resolves less complex delinquent cases or

less complex tax discovery investigations, and performs a limited range of compliance activities and taxpayer services.

MINIMUM

<u>QUALIFICATIONS:</u> One year of experience as a Revenue Agent 1 OR A Bachelors degree in business or public administration,

criminal justice, police science, law or closely allied field, and one year of professional experience in collection of civil debts, law enforcement, personal or corporate finance, or investigations involving

personal background, business practices or fraud.

Additional qualifying experience may substitute, year for year, for the education.

EXAMINATION PROCEDURE:

The examination will consist of a multiple choice test designed to evaluate the applicant's training, experience, and

overall personal fitness to perform the duties of the position, weighted 100%. Positive identification may be required of applicants at the time of test administration. Please be prepared for such a request. You will be notified by mail as to when and where to appear for the test. We cannot comply with <u>any</u> request for your standing on the register after the

examination.